

OSSTF - DISTRICT 15 NEWSLETTER

# ORGANIZED THOUGHTS

## A Message from the District President Iggi van Kooten



It is difficult to believe that we find ourselves in 2025 and nearing the end of Semester 1. Over the last several months, Kelly and I have been able to support close to 200 members to navigate a myriad of situations. **Please remember that we are here to serve you.**

On January 22nd, Kelly and I will attend the Safe at School summit, sponsored by OSSTF/FEESO, to address school safety and rising violence in Ontario public schools. If you have concerns to raise, please email me, and we'll ensure your voice is heard

Please note important deadlines for self-funded leaves, special leaves of absence, and voluntary transfers. Requests must be submitted by Monday, March 17, 2025. **Contact me by Friday, February 28, 2025, for assistance.**

All the best as you wrap up your first semester!

DO YOU  
KNOW?

The importance  
of reading your  
collective agreement?

**Sick Leave:** Sick leave provisions are found in the Central (C9) and Local (L10) sections of the collective agreement. 1.0 permanent members have access to 11 paid sick days each year. If exhausted, members next access 120 short-term disability leave plan at 90% pay (topped up to 100% with any unused sick days from the prior years. OT Members with an LTO assignment have access to the same 11+120 days, prorated, based on their annual LTO assignment(s).

## OSSTF Provincial Office site visits

Colin Matthew, Executive Officer will visit worksites to hear members' concerns on topics like community engagement, the upcoming election, and negotiations. These visits are vital for understanding members' daily challenges and gathering input on bargaining priorities. With the Ontario election impacting bargaining, member engagement in both political action and negotiations is crucial, especially as the Ford government's underfunding of public education continues. Worksite visits are scheduled as follows:

**February 4th BMLSS~11:30 am; GHS~3:30 pm**  
**February 12th FFSS~10:45 am; IEWSS~2:30 pm**

## CONTEST

Fill out the January [survey](#) or follow us on social media for your chance to win 1 of 3 Tim Horton's gift cards

**Instagram:@OSSTFd15** **Facebook:@OSSTFd15**

### Upcoming Dates

- January 22** Safe at School Summit
- February 4&12** Provincial Office Site Visits
- February 11** BUC meeting (Bargaining Unit Council) \*virtual
- February 28** Support for leave/transfers
- March 7-10** AMPA Annual Meeting of the Provincial Assembly
- March 17** Deadline for leaves and transfers
- April 14** BUC meeting (Bargaining Unit Council) \*Minden
- April 17** OTIP Retirement Workshop \*Bracebridge
- April 23** OTIP Retirement Workshop \*Peterborough
- April 24** OTIP Retirement Workshop \*Lindsay
- April 28** Workers' Mourning Day
- May 12** BUC meeting (Bargaining Unit Council) \*virtual
- May 23** AGM (Annual General Meeting) \*tentative
- June 9** BUC meeting (Bargaining Unit Council) \*Minden

PD Fund

Apply by May 15, 2025

# Get Involved!

## Equity, Anti-Racism and Anti-Oppression Committee

Are you interested in contributing to making District 15 even better? We are looking for a small group of members to attend a one day session this spring. This endeavour is being lead by Executive member, Tracy Heindl (FFSS), Equity, Anti-Racism & Anti-Oppression Officer

For more information, please reach out to [info@osstfd15.net](mailto:info@osstfd15.net)



# Provincial OSSTF All-Member Memos

D/BU MEMO TITLE	#
Call for Content Contributors AMPA 2025 Newsletter Team	079
Ford High Premiere Event - January 15, 2025	074
OSSTF/FEESO Member Awards - <b>Deadline January 31, 2025</b>	073

To access D/BU Memos Visit [www.osstf.on.ca](http://www.osstf.on.ca)

**LOGIN**

**DATES** December 18, 2024 - January 10, 2025

# Health & Safety

<b>AAEC</b>	Kelly Connell-Lindsay Lori Sargent-Haliburton	<b>HHSS</b>	Chris Simpson
<b>BMLSS</b>	Sandy Gardiner	<b>HHS</b>	Nico Byl
<b>FFSS</b>	Courtney Jones	<b>IEWSS</b>	Ryan Rawlins
<b>GHS</b>	Jacki McPherson	<b>LCVI</b>	Joe Tamlin

**Contact your Health & Safety rep or Branch President for assistance**

## Reporting student aggression and violence is **IMPORTANT**

### SAFETY BULLETIN

Turn Your Attention to Accident Prevention

December 2024

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**WHEN TO SUBMIT AN INCIDENT/ACCIDENT/INJURY FORM**

**WHEN TO SUBMIT A PHYSICAL INTERVENTION (PI) FORM**

**WHEN TO SUBMIT A SAFE SCHOOLS INCIDENT REPORT (SSIR)**

**STUDENT AGGRESSION VS WORKPLACE VIOLENCE**

**REMEMBER**

### REPORTING VIOLENCE AND INJURIES

YOU have a LEGAL obligation to report violence, whether it spang yourself, a student or another person.

**1. Employee Workplace Incident/Accident/Injury Reporting Form**

**WHEN TO SUBMIT:**

- Struck by a student
- Pushed against a wall
- Student Aggression
- Workplace Violence or Harassment
- Slip/Trip/Fall
- Occupational Injury

**2. Safe Schools Incident Reporting Form**

**WHEN TO SUBMIT:**

- Student threatens to injure a student or adult
- Student brings drugs or alcohol to school
- Student is unprovoked
- Swearing or a teacher or of another person in a position of authority
- Quitting an act of vandalism that causes extensive damage
- Threatening
- Any act injurious to the moral tone of the school

**3. Physical Intervention Form**

**WHEN TO SUBMIT:**

- As an educator, you **SHOULD NEVER** use physical intervention with students.
- However there is the very rare exception, when intervention to prevent serious injury to a student, another student or yourself is the only option.
- This form is generally for formally trained Educational Assistants, and staff working in special education programs.
- If you ever have need to complete this form, please let the President of the local board.
- All 3 forms may **NEED** to be submitted.

**Under the Occupational Health and Safety Act**

**EMPLOYER INQUIRY:** Required to call up measures and procedures for workers to report incidents of workplace violence.

**WORKERS (AE, BUE, DECE, Occupational Teachers, teacher candidates, or up students) are REQUIRED to report to the SUPERVISOR/Principal, REQUIRED TO ADVISE** unless an act of workplace violence is prevented, and take every precaution to prevent the recurrence of the act.

Log in to eBase from Our Dock or [1036.ebasefm.com](http://1036.ebasefm.com). Select Form Logic

In top right corner, select 'submit a new form' Select which form you wish to submit

**Submit new form**

1. Employee Workplace Incident/Accident/Injury Reporting Form

2. Safe Schools Incident Reporting Form (SSIR)

3. Physical Intervention Form

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**2. Safe Schools Incident Reporting Form (SSIR)**

**3. Physical Intervention Form**

**Who Receives the Form?**

**Follow up:**

**Timeline for follow up:**